Position: PROFESSOR OF COMMUNICATION STUDIES
(Successful candidates may be assigned to other locations)
This position is contingent upon funding at the time of hire

Salary: $52,902 – 72,247 (additional compensation for doctorate)

Closing Date: Open until filled  
Initial screening on November 26, 2018, 5:00 pm, PST
Any complete applications received after the Initial Screening date will be reviewed by the screening committee only upon committee request.

Interview Dates: First and second interviews are tentatively scheduled for the week of December 10, 2018. Subject to change.

Beginning Date: January 10, 2019

MINIMUM QUALIFICATIONS

Required:
• Master’s degree from an acceptable accredited institution in speech, speech broadcasting, telecommunications, rhetoric, communication, communication studies, speech communication, or organizational communication OR
• Bachelor’s degree in any of the above AND master’s degree in drama/theater arts, mass communication, or English OR
• The equivalent
• Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds of community college students.

Preferred:
• Experience teaching fundamental courses in Communication Studies
• Current technology skills related to teaching in the discipline and a willingness to pursue future technological developments

General Description: This is a full-time, tenure track instructional assignment in Communication Department at Merced College under the general direction of the Dean of the Los Banos Campus in coordination with the Dean of English and Humanities. The professor will teach a range of Communication Studies courses, including Public Speaking, Small Group and Interpersonal Communication. The specific mix of teaching assignments will vary from semester to semester. The standard teaching load is 15 units per semester, which may include evening and weekend hours.
**Essential Functions:**

- Provide instruction in accordance with established course outlines and expectations
- Inform students about course requirements, evaluation procedures and attendance policy
- Maintain required student attendance and scholastic records
- Prepare and grade class assignments and examinations
- Post and maintain regular office hours in accordance with prevailing policy
- Participate in the development and review of curriculum
- Participate in the development of teaching-learning methods and materials
- Participate in departmental, area and campus professional activities/committees
- Participate in the college's learning outcomes assessment program, including course, program, and institutional assessments
- Perform tasks needed for student records, e.g., submit grades on time to admissions and records

**Los Banos Campus:** The Los Banos Campus of the Merced Community College District is a full service college center located approximately forty miles west of Merced. At least 135 classes are taught each semester in a wide variety of disciplines, with coursework ranging from developmental to transfer level. The campus enrolls about 1,800 students from the western side of Merced County. There are 18 full time professors and approximately 40 adjunct faculty members.

**How to Apply:**
Candidates will submit a complete application on the Merced College Career Pages at [https://www.governmentjobs.com/careers/mccd/promotionaljobs](https://www.governmentjobs.com/careers/mccd/promotionaljobs).

1. Letter of interest addressing your qualifications for the position
2. Resume
3. Three recent letters of recommendation
4. **Legible** unofficial college transcripts (undergraduate and graduate). **Transcripts must include the degree major and date the institution granted the degree.** Official copies are not required unless applicant is hired.
5. Foreign transcripts must include a U.S. evaluation and translation.
6. Diversity Statement: On a separate sheet of paper provide a statement about yourself that specifically demonstrates sensitivity to the needs of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of community college students and the community at large. Limit your response to one (1) page.
7. **OPTIONAL:** Equivalency Review Form, if applicable (ONLY for applicants who do not possess the stated minimum educational qualifications and are seeking consideration on the basis of equivalency) [http://www.mccd.edu/offices/hr/jobs/index.html](http://www.mccd.edu/offices/hr/jobs/index.html)

Individuals with disabilities may request any needed accommodation to participate in the application process. Please submit your request with your application to the Human Resources Office.

**Interview Information:** Those applicants deemed most qualified for the position will be invited to appear for oral interviews before a screening committee which includes a 15-minute teaching demonstration on a selected topic. Finalist interviews with district administrators will follow the same or next day. A limited number of candidates will be invited to interviews. **Expenses for travel and accommodations will be the responsibility of the candidates.**
**Employee Benefits**: The District pays (with small contribution from employee) health, prescription, vision and dental insurance premiums for the employee and dependents. Life and income protection insurance premiums are provided for the employee only. Sick leave and retirement benefits are also provided.

**Condition of Employment**: The selected candidate must be livescanned and tested for tuberculosis at his/her own expense prior to the start of employment. In compliance with the Immigration Reform Act of 1986, all new employees are required to verify their identity and the right to work in the United States. An applicant must be able to perform essential functions of the position with or without reasonable accommodations. Faculty members, as a condition of employment, must become members of Merced College Faculty Association or pay a representation fee in an equal amount to a charity agreeable to MCFA. **All offers of employment are subject to approval by the Board of Trustees.**

8/21/18 tm